



University-Enterprise Cooperation via Spin-Off Companies Network

UNISON project kick-Off Meeting Agenda

**Date:** 13-14 February 2017

**Meeting Place:** Faculty of Optics and Optometry (Aula Magna) Campus Vida. University of Santiago de Compostela.

**Audience:** Project managers and team members

**Wifi:** UNISON

**Password:** hv45D2#1

13 February, Monday		
Time	Activities	Partners
9:00-9:30	Registration of the participants	
9:30-10:00	<b>Welcome Speech by University of Santiago de Compostela. Presentation of University of Santiago de Compostela Almodena Hospido Quintana. Vice-rector for Exterior Relationships and Internationalization</b>	University of Santiago de Compostela
10:00-11:00	<b>Brief Introduction of the meeting participants and EU and Partner countries universities</b>	Each participant
11:00-11:30	<b>Key-note speech about University-Enterprise Cooperation– what is going on the field</b>	Don State Technical University
11:30-12:00	Coffee break	
12:00-13:30	<b>Management and Coordination, Financial, Reporting and Technical Guidelines of the ERASMUS+ (based on Brussels info) Enrique López Veloso. Head of the International Office</b>	University of Santiago de Compostela
13:30-14:30	<b>Lunch break</b>	Monte da Condesa Residence Hall
14:30-15:00	<b>Round table. Partnership agreement. Enrique López Veloso. Head of the International Office</b>	All partners
15.00-16.30	<b>Steering Committee list approval Communication Path</b>	All partners
14 February, Tuesday		
Time	Activities	Partners
09:30-10:00	<b>WORKPLAN for project year-1: presentation and planning of project activities with responsibilities and deadlines</b>	All partners
10:30-11:00	<b>WP 1</b>	All partners
11:10-11:30	<b>WP 2</b>	All partners
11:40-12:00	<b>WP 3</b>	All partners

12:00-13:00	<b>WP 4</b>	<b>All partners</b>
13:00 -14:30	<b>Lunch break</b>	<b>All partners</b>
14:30- 15:30	<b>WP 5</b>	<b>All partners</b>
15:30-16:00	<b>WP6</b>	<b>All partners</b>
16:00-16:30	<b>WP7</b>	<b>All partners</b>
16:30-17:00	<b>Mobility plan. Next meeting draft plan</b>	<b>All partners</b>